



## P O R T S M O U T H   A B B E Y   S C H O O L

**Title:** Instrumental Music Director, PT Teacher, Houseparent  
**Department(s):** Music Department  
**Reports to:** Director of Music  
**FLSA Status:** Part-time or Full-time, Faculty

### **About Portsmouth Abbey School**

Portsmouth Abbey School is a coeducational Catholic boarding and day school for students in grades 9 through 12. Founded in 1926 by the English Benedictine Congregation, the School is located on a 525-acre campus along Rhode Island's Narragansett Bay, less than 30 minutes south of Providence and 20 minutes from Newport. Portsmouth Abbey combines a classical education in the Catholic intellectual tradition with Benedictine values. With 350 students, the School believes that the love of learning leads to the desire for God, and that the quest for intellectual understanding propels students to the search for ultimate meaning. The School is known for encouraging students to engage passionately in academic and intellectual pursuits, innovative electives and extensive opportunities in athletics and the performing and visual arts as well as a commitment to service and a focus on things that matter. Students are inspired to become the next generation's leaders, stewards, innovators and problem solvers all the while grounded in Benedictine values of love of God and neighbor, humility, hospitality and a desire to serve the common good.

### **Job Summary**

Portsmouth Abbey School seeks an Instrumental Music Director. This position is part-time, working after school and in the evenings (see description below). This position could be full-time with the addition of some teaching assignments and assistant houseparent responsibilities subject to the school's needs and a candidate's experience. Potential teaching assignments could include English, Visual Arts, or Modern Language. The Assistant Houseparent would reside in a dormitory and serve as a member of a three-houseparent team, responsible for covering 1-2 days per week and approximately every third weekend while school is in session.

We seek dynamic educators who will be an active part of our community in all aspects of a boarding school, living out our mission to help young men and women grow in knowledge and grace.

### **Instrumental Music Director Responsibilities**

#### **Preparing & Teaching:**

1. **Sinfonia Orchestra** - An ensemble of 9-12th graders with a variety of experience. The ensemble includes strings, winds, brass, & percussion. This ensemble performs at the end of fall, winter, and spring, as well as at special events throughout the year.



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Arranging skills and familiarity with mixed ensemble repertoire are needed to lead this ensemble.

2. **Chamber Music** - This after-school activity meets daily during the term. Students work on independent repertoire and ensemble works. The teacher will coach and rehearse ensembles and solos while preparing students for performances at the end of the term and a variety of honors auditions.
3. **Modern Band Ensemble** - This ensemble teaches students to play, perform, improvise, and compose using popular music. The teacher will guide students through the process of learning songs as a group and will coach the group in performance techniques, learning methods, style characteristics, and ensemble skills.

### **Other Responsibilities:**

- Encourage enrollment in the private lesson program. Explore and create performance opportunities for these students.
- Collaborate with the department chair, director, and other department members to plan performances, programs, visiting artists, & trips.
- Manage the procurement and maintenance of musical instruments and related equipment.
- Promote a culture of excellence and teamwork within the performing arts program.
- Mentor and support students in their musical growth and academic achievements.
- Integrating practice, refinement of skills, sharing, and interpretation of music into curriculum and program culture.
- Encourage and lead students in preparation for all-state events and other auditions.
- Attend Rhode Island Music Educators Association concerts, events, & professional development.
- Plan and lead educational trips for small groups and ensembles

### **Qualifications:**

- BA/BS degree in Music Education or Music Performance, Masters degree preferred
- Demonstrated experience in teaching instrumental music and proficiency with orchestral and band instruments
- Expertise in leading rehearsals and proficiency in conducting
- Experience in arranging music for mixed ensembles and proficiency with digital notation software of choice
- Knowledge of contemporary music and modern band teaching methods
- Excellent collaborator and promoter of the program. Excellent communicator with peers and parents
- A love for working with growing musicians and the ability to create a challenging and rewarding learning environment



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- Member of the National Association for Music Education or a similar professional organization

**Time Commitment:** Approximately 2:30-5:30 PM daily. One weekly evening rehearsal, and occasional evening events.

**Other Qualifications for Teaching and Residential Life:**

- Experience in boarding schools preferred but not required
- Desire to be engaged in a Catholic residential community
- Alignment with the School's mission of helping young men and women grow in knowledge and grace

All prospective employees must be able to clear a background check.

**Salary:** Commensurate with experience and education.

**Benefits (If Full Time):**

403b

Health/Vision insurance

Dental Insurance

Life Insurance

Short-term disability (TDI)

Long-term disability

AD&D

Employee Assistance Program

Tuition Remission

**Contact:**

Interested applicants should email resumes and cover letters to [hr@portsmouthabbey.org](mailto:hr@portsmouthabbey.org).